

Career Education Calendar 2024/2025

Our vision at CWA is to "change lives through learning" this will be achieved by ensuring that our learners are at the centre of all that we do. We will support them to achieve the best grades that they can in the qualifications of their choice whilst also preparing them to work towards achieving the career goals of their choice. Our learners do not attend CWA just to gain a qualification, we will also prepare them for the world of work by ensuring they gain meaningful work experience and employability skills as well as the right careers information, advice and guidance (IAG) as required. This IAG is available to prospective learners as well as current, alumni, and our local community.

Our Careers Education Calendar details the support available throughout the year and is available for prospective and current students as well as our alumni. We are committed to ensuring impartial IAG is available for all so that our students are prepared and confident about their next steps. This calendar has been amended to meet government guidelines.,

Control files prolage tour/general queries about courses/enrotinent V V V V V V V V V V V V V V V V V V V		SEPT	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
On the college prospectua/prival college tour/peneral queries about courses/erroriment CEXAC Aster leaved day support assessors CEXAC Aster leaved day support assessors CEXAC Aster leaved day support assessors V V V V V V V V V V V V V V V V V V V	Pre Enrolment	JLF1	OCI	NOV	DLC	JAN	FLB	IVIAIN	AFI	IVIAT	3014	JOL	AUG
		٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧
CMX acteduded open days to include Careers Advisors to be in attendance													٧
Exordine college evening Taster days for SEMD students prior to starting the course (to be reviewed) 7			٧	٧				٧					
Starting college evening	College interview	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧
Taster days for SEND students prior to starting the course (to be reviewed)	Enrolment	٧											٧
BECF review	Starting college evening											٧	
As Set up with SEND team at CWA V V V V V V V V V V V V V V V V V V	Taster days for SEND students prior to starting the course (to be reviewed)									٧	٧	٧	
Career Galactic Study Programme and examples of Career options.	EHCP review	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧		
Induction will include overview of study programme and examples of career options. V V V V V V V V V V V V V V V V V V	·	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
Ssudents who plan to withdraw from their study programme without will narrice plants with such statements within first term to explore career and work placement options. Ssudents who plan to withdraw from their study programme will have a 121 meeting with Student Assume the options. Ssudents who plan to withdraw from their study programme will have a 121 meeting with Student Assumers which will be written on their study programme will have a 121 meeting with Student Assumers which will be written on the study programme will have a 121 meeting with Student Assumers who have the study programme will have a 121 meeting with Student Assumers which will be written of the study programme will have a 121 meeting with Student Assumers who have the study programme WIDST meet to discuss statemative options/complete exit interview. To support their decision-making process Students who plan to withdraw from their study programme MUST meet to discuss statemative options/complete exit interview. To support their decision-making process Study programme to increporate links with Career/employability information wherever of least the options/complete exit interview. To support their decision-making process Study programme to increporate links with Career/employability information wherever of least programs will be invited in 10 v v v v v v v v v v v v v v v v v v													
Include Employability skills/work readiness/careers.		٧											
first term to explore carrier and work placement options. Students who pair dentifying that they wish to change their study programme will have a 121 meeting with Student Advisor/Learning Resource Specialists/Career team to explore alternative options Students who plan to withdraw from their study programme MIDST meet to discuss a 121 meeting with Student Advisor/Learning Resource Specialists/Career team to explore alternative options. Students who plan to withdraw from their study programme MIDST meet to discuss a 121 meeting with Students with career/employability information wherever fleasible Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and with a career/employability silis. Parents evening Guest speakers either faculty specific or inspirational guest speakers will be invited in to share their success stories- Lone-doublusupport and guidances Guest speakers either faculty specific or inspirational guest speakers will be invited in to share their success stories- Lone-doublusupport and guidances Career spuldance poploritements and drop in sessions All students will be offered at least 2 opportunities to explore their career options with be offered at least 2 opportunities to explore their career options with be offered at least 2 opportunities to explore their career options with with a part of their work experience V V V V V V V V V V V V V V V V V V V		٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
121 meeting with Student Advisor/Learning Resource Specialists/career team to explore alternative options Students who plan to withdraw from their study programme MUST meet to discuss atternative politoris. Students who plan to withdraw from their study programme MUST meet to discuss atternative politoris. Study programme to incorporate links with career/employability information wherever (reasible). Study programme to incorporate links with career/employability information wherever (reasible). Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and viving viving the programme MUST meet to discuss a decided to a session of the sessions. Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and viving viving the sessions. Foreits evening. Career fairs Guest speakers - either faculty specific or inspirational guest speakers will be invited in to share their success stories. Career sguidance appointments and drop in sessions. Viviny viving viving the sessions. Viving viving viving the sessions of the sessions viving viving the session of their success stories. Career sguidance appointments and drop in sessions. Viving viving viving the session of the session of their career options with level 4/6 Career sguidance appointments and drop in sessions. Viving viving viving the session of the		٧	٧										
alternative options	·	٧	٧										
Students who plan to withdraw from their study programme MUST meet to discuss atternative aptions/complete exit interview. To support their decision-making process such as a support to programme to incorporate links with career/employability information wherever (asable) Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and employability skills. Parents evening. Career fails: Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and employability skills. Parents evening. Career fails: Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and employability skills. Parents evening. Career fails: Guest speakers - either faculty specific or inspirational guest speakers will be invited in to share their success stories- share their success stories- share their success stories- share their success stories- Guest speakers - either faculty specific or inspirational guest speakers will be invited in to share their success stories- share their success stories- share their success stories- Guest speakers - either faculty specific or inspirational guest speakers will be invited in to share their success stories- share their success stories- share their success stories- share their success stories- Career guidance appointments and drop in sessions V V V V V V V V V V V V V V V V V V V	121 meeting with Student Advisor/Learning Resource Specialists/career team to explore												
alternative options/complete exit interview. To support their decision-making process	alternative options												
Study programme to incorporate links with career/employability information wherever v	, , , ,	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and v v v v v v v v v v v v v v v v v v v	Study programme to incorporate links with career/employability information wherever	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
Parents evening Career fairs Guest speakers – either faculty specific or Inspirational guest speakers will be invited in to share their success stories- Individual support and guidance Career guidance appointments and drop in sessions V V V V V V V V V V V V V V V V V V V	Guest speakers to be invited to attend taught and bespoke sessions to link curriculum and	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
Career parks		-	1										
Guest speakers – either faculty specific or inspirational guest speakers will be invited in to share their success stories- Individual support and guidance Careers guidance appointments and drop in sessions All students will have a half termly review of their progress with their CD All students will be offered at least 2 opportunities to explore their career options with level 4/6 Career resources Next steps survey to identify progression route/offer additional guidance as needed All students will be offered at least 2 opportunities to explore their career options with level 4/6 Career resources Next steps survey to identify progression route/offer additional guidance as needed All students will be offered at least 2 opportunities to explore their career options with level 4/6 Career guidance interviews All students will be expected to complete a period of work experience during the academic year. All students will be expected to complete a period of work experience during the academic year. All students will be expected to complete a period of work experience work experience All students will complete a written reflection on their work experience All students will be expected to complete a period of work experience All students will be expected to complete a period of work experience All students will be expected to complete a period of work experience All students will be expected to complete a period of work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work experience All students will complete a written reflection on their work e						٧	,			,			
Share their success stories- individual support and gludance Careers guidance appointments and drop in sessions VVVVVVVVVVVVVVVVVVVVVVVVVVVVVVVVVVVV			+ -	<u> </u>	-1	-1	_		-1		-1		
Individual support and guidance Careers guidance appointments and drop in sessions V V V V V V V V V V V V V V V V V V V	, , , , , , , , , , , , , , , , , , , ,		V	V	ν	V	ν	V	ν	V	ν	V	
Career guidance appointments and drop in sessions V V V V V V V V V V V V V V V V V V V													
All students will have a half termly review of their progress with their CD All students will be offered at least 2 opportunities to explore their career options with level 4/6 Lareer resources Next steps survey to identify progression route/offer additional guidance as needed V V V V V V V V V V V V V V V V V V V													
All students will be offered at least 2 opportunities to explore their career options with level 4/6 Career resources Next steps survey to identify progression route/offer additional guidance as needed V V V V V V V V V V V V V V V V V V V		٧	<u> </u>	٧	-	٧		٧		٧		٧	
Level 4/6	· · · · ·		•	_		_	-	_	<u> </u>	_			
Rext steps survey to identify progression route/offer additional guidance as needed		٧	٧	V	٧	٧	٧	٧	٧	٧	٧	٧	
Next steps survey to identify progression route/offer additional guidance as needed													
Career guidance interviews V V V V V V V V V V V V V V V V V V V		1	-/	2/	./	1	1	2/	./	./	./		
Monthly evening Career Clinic V V V V V V V V V V V V V V V V V V V		-	<u> </u>	•	-	_			-			1/	N
National Careers week National Apprenticeship week Careers area in LRC with books and journals LEARN resources V V V V V V V V V V V V V V V V V V V		-		-		_	-					 	•
National Apprenticeship week Careers area in LRC with books and journals V V V V V V V V V V V V V V V V V V V	, ,	V	V	V	V	V	V		V	V	V	V	V
Careers area in LRC with books and journals V V V V V V V V V V V V V V V V V V V							1	V					
LEARN resources V V V V V V V V V V V V V V V V V V V		1/	1/	1/	1/	V	-	٧/	V	V	1/	1/	
Work Experience/work readiness CV/cover letter/mock interview support All students will be expected to complete a period of work experience during the academic year. All students will complete a written reflection on their work experience V V V V V V V V V V V V V V V V V V V	·	+ -			-				-			<u> </u>	
CV/cover letter/mock interview support All students will be expected to complete a period of work experience during the academic year. All students will be expected to complete a period of work experience during the academic year. All students will complete a written reflection on their work experience V V V V V V V V V V V V V V V V V V V		·	Ů	v	•	v	·	· ·	V	·	·		
All students will be expected to complete a period of work experience during the academic year. All students will complete a written reflection on their work experience V V V V V V V V V V V V V V V V V V V			,	,	,	,	,	,	,	,	,		
year. All students will complete a written reflection on their work experience V V V V V V V V V V V V V V V V V V V	· · · · · · · · · · · · · · · · · · ·		ļ -	<u> </u>					<u> </u>			_	
All students will complete a written reflection on their work experience V V V V V V V V V V V V V V V Skills competitions Higher Education/Higher Apprenticeship/Employment Progression Support with UCAS application in tutorial session- as appropriate V V V V V V V V V V V V V V V V V V V			٧	V	٧	٧	٧	٧	٧	٧	٧	٧	
Skills competitions Higher Education/Higher Apprenticeship/Employment Progression Support with UCAS application in tutorial session- as appropriate V V V V V V V V V V V V V V V V V V V	,		-,		.,	- 1	-,	- •	.,		.,		
Higher Education/Higher Apprenticeship/Employment Progression Support with UCAS application in tutorial session- as appropriate HE sessions to include why consider uni, how to choose the right course V V V V V V V V V V V V V V V V V V V	·	1	V		٧	٧	٧				٧	V	
Support with UCAS application in tutorial session- as appropriate V V V V V V V V V V V V V V V V V V	·			٧				٧	٧	V			
HE sessions to include why consider uni, how to choose the right course V V V V V V V V V V V V V V V V V V V													
121 support with UCAS application/Personal statement V V V V V V V V V V V V V V V V V V	Support with UCAS application in tutorial session- as appropriate	٧	٧	٧	٧								
UCAS application checks V V V V U U U U U U U U U U U U U U U		٧		_				٧	٧	٧	٧		
Share information re university open days on LEARN V V V V V V V V V V V V V V V V V V	121 support with UCAS application/Personal statement	٧	٧	٧	٧								
HE readiness event preparing UCAS applications. Parent information evening HE support for late applications Support for degree students to consider higher quals/employment V V V V V V V V V V V V V V V V V V	**	٧	٧	٧	٧								
HE support for late applications Support for degree students to consider higher quals/employment V V V V V V V V V V V V V V V V V V V	Share information re university open days on LEARN	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	٧	
Support for degree students to consider higher quals/employment V V V V V V V V V V V	HE readiness event preparing UCAS applications. Parent information evening			٧						٧			
Support for degree students to consider higher quals/employment V V V V V V V V V V V	HE support for late applications	1				٧	٧	٧	٧	٧	٧	٧	
		٧	٧	٧	٧	_	-		_	-	+		
			-	٧	-		_						

Contact Information	



Careers Leader: Ann.Compton@cwa.ac.uk	Careers SMT Lead: Paul O'Shea. Assistant Principal Student Services
Careers & Destinations Manager	
Careers enquiries: careerteam@cwa.ac.uk	Careers Governor: David Clark

The career calendar links to the 6 learning areas of the CDI Career framework



https://www.thecdi.net/New-Career-Development-Framework

And the eight Gatsby Benchmarks of good career guidance

- 1. A stable careers programme
- 2. Learning from career and labour market information
- 3. Addressing the needs of each pupil
- 4. Linking curriculum learning to careers
- 5. Encounters with employers and employees
- 6. Experiences of workplaces
- 7. Encounters with further and higher education
- 8. Personal guidance

https://www.gatsby.org.uk/education/focus-areas/good-career-guidance